

De Luz

Community Services

District

Board Of Directors

Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts

General Manager

James E. Emmons

MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
DECEMBER 21, 2022
6:00 p.m.

A. **CALL TO ORDER & ROLL CALL**

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on December 21, 2022. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director

Directors Absent:

Gina Rawson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative/IT Manager
Timothy Cassel, Field Supervisor
Isabel Gavidia, Administrative Assistant

The flag salute was led by President Roberts

B. **AUTHORIZING ON-SITE AND VIRTUAL BOARD AND COMMITTEE MEETINGS**

Motion was made by Carroll, seconded by D'Alessandri to adopt Resolution 22-21: Authorizing On-Site and Virtual Board and Committee Meetings Pursuant to AB 361.

AYES: Bowman, Carroll, D'Alessandri, Roberts
NOES:
ABSENT: Rawson
ABSTAIN:

The motion was approved by roll call vote 4-0.

C. BOARD OF DIRECTORS ANNUAL REORGANIZATION

Motion was made by Roberts, seconded by D'Alessandri to have the Board of Directors remain the same from 2022 to 2023.

AYES: Bowman, Carroll, D'Alessandri, Roberts
NOES:
ABSENT: Rawson
ABSTAIN:

The motion was approved by roll call vote 4-0.

D. SHERIFF:

Deputy Perez gave the Sheriff's Report for November 2022 and updated the Board on recent law enforcement activities. He reported that there are avocados being stolen from residents property and being sold on the side of the road and are encouraged not to purchase them. He also reported a package have been stolen from a resident in the District and the suspect has not been identified. He emphasized during the holidays the importance of residents to beware if you're expecting any kind of delivery. The written report is on file with the district.

E. PUBLIC COMMENT:

There was no public comment.

F. LEGISLATIVE TOPICS:

Syrus Devers (District Lobbyist for BBK) discussed the first appointed task which is the recycle waste and getting our District an exemption as he is researching our options and will report to General Manager with updates. He also discussed his second task to allocate Gas tax revenue to the District.

G. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

H. CONSENT CALENDAR:

Motion was made by D'Alessandri, seconded by Carroll to approve the Consent Calendar as follows:

1. Minutes of the November 16, 2022, Regular Board Meeting
2. General Fund Claims for November 2022
3. Sheriff Special Tax Claims for November 2022
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Roberts
NOES:
ABSENT: Rawson
ABSTAIN:

The motion was approved by roll call vote 4-0.

I. RECYCLE PROGRAM

Motion was made by D'Alessandri, seconded by Carroll, that Ordinance No. 22-05 be introduced for the second reading by title only; that further reading be waived and that Ordinance No. 22-05 be adopted.

AYES: Bowman, Carroll, D'Alessandri, Roberts
NOES:
ABSENT: Rawson
ABSTAIN:

The motion was approved by roll call vote 4-0

J. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein reported project has started as of December 1, 2022. He also discussed the project schedule with the Board and he expects project to be completed mid - January.

K. 2022 ANNUAL PAVEMENT REHABILITATION PROJECT

Project Engineer Stein reported the 2022 Slurry contract savings updates with Committee. Stein advised that the construction project is on schedule and the completion will be December 30.

L. TRAFFIC MATTERS

Traffic Engineer Libring reported that he met with the Construction Manager requesting Traffic control to be maintained by contractor. Libring reported new streets with reflective paint and rpms were installed. He also presented to the Committee his recommendations to be done throughout the District.

K. ROAD MAINTENANCE/FIELD CREW REPORT

Field Supervisor Cassel reported the field crew removed a few trees around the District. He stated there was water diverting and dirt on the roads due to the rain that have been rectified. Cassel advised the field crew have removed Graffiti on the roads.

M. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the Engineering Committee met on December 13, 2022 and discussed updates that were presented by staff who brought the board up to date with the most current information which was present previously in this meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on December 15, 2022. The Committee also reviewed the General Fund Claims for the month of November. The Committee discussed the CalPERS unfunded obligation and agreed to study this matter further and will have updates at a future meeting.

LEGISLATIVE COMMITTEE REPORT (SB415)

President Roberts reported that they met on December 9, 2022 to discuss Fuel Tax Revenue to De Luz CSD are working with them and awaiting updates.

N. GENERAL MANAGER'S REPORT

General Manager Emmons had no updates at this time but did report that it's the first time in a long time we are fully staff.

O. LEGAL COUNSEL MATTERS

Counsel Simmons advised the winery project updated that our application on hold and will have information in the near future.

Q. MERIT INCENTIVE PROGRAM

Motion was made by D'Alessandri, seconded by Bowman, that Merit incentive program be approved for 2022.

AYES: Bowman, Carroll, D'Alessandri, Roberts
NOES:
ABSENT: Rawson
ABSTAIN:

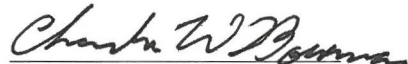
R. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION


Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9 (I) De
Luz CSD v. Canas – Truck Spill Complaint.

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:24 p.m.


Charles Bowman, Vice President
De Luz Community Services District

Attest:


James E. Emmons, Secretary
De Luz Community Services District